



IRISH DRAUGHT HORSE SOCIETY (GB)

Registered Charity No. 1080522

PASSPORT UPDATE FORM: COMBINED NAMING AND OVERSTAMPING

The IDHS (GB) Administration Office can carry out some passport updates, including transfers, naming and over stamps, for Irish-bred animals which are now resident in the UK.

All applicants must complete sections 1, 2 and 5 please, plus any other applicable sections. Incomplete forms may be returned to the sender for correction.

There is a separate form on our website at www.idhsgb.org.uk for **transfers of ownership** for horses registered with us. If paying for a transfer of ownership along with a request for naming and/or over stamping, you can pay online and receive a discount for more than one service.

Section 1: HORSE DETAILS FROM THE PASSPORT (compulsory for all applications)

Horse's name (if applicable):		Date of birth:	
UENL :		Microchip:	
Gender: (M / F / Gelding)		Colour:	

Section 2: APPLICANT(S) DETAILS (compulsory for all applications)

Joint owners should provide information about both parties.

OWNER'S DETAILS	KEEPER'S DETAILS (IF DIFFERENT)
Full name(s) with preferred title(s):	Full name(s) with preferred title(s):
Address(es):	Address(es):
Postcode:	Postcode:
Tel. No.:	Tel. No.:
Email(s):	Email(s):

Section 3: NAMING (complete only if your horse has no recorded name on their passport)

Please read carefully: this form can be used to assign or change a name for an animal registered in the **Irish Horse Register** (i.e. a horse with a Horse Sport Ireland passport), so long as (a) the horse is normally resident in the United Kingdom and (b) has no recorded progeny, either here or in Ireland. Irish-bred horses with recorded progeny must have their passports, together with those for all progeny, returned to HSI for any change of name request.

Horses registered in any Irish Draught Horse Society (GB) register: The form below may be used to record a new name for a previously unnamed animal. NB: IDHS (GB)-registered horses cannot be re-named.

Please insert a choice of TWO names, in order of preference, making sure that you follow the naming rules described below.

Central Prefix Register rules: Please do not use your own prefix on a horse you did not breed.

Do not use someone else's prefix on a horse that you bred yourself, either as a prefix or as the second part of the name.

Irish Horse Register animals named with a prefix cannot have their names changed without written permission from the Principal Prefix.

First choice of name:																			
Second choice of name:																			

Section 4: OVERSTAMPING A PASSPORT ISSUED BY ANOTHER PASSPORT-ISSUING ORGANISATION (if applicable).

I request that the Society endorses/over-stamps my horse's passport and records the details on the IDHS (GB) database.

Section 5: ALL APPLICANTS MUST READ THE STATEMENT BELOW, TICK ALL APPLICABLE STATEMENTS AND SIGN AND DATE THE FORM.

Incomplete forms will be returned to the applicant for amendment.

- I/we declare that to the best of my knowledge and belief, the information on this form is accurate.
- I am the lawful owner of the horse (joint owners must both sign this form)
- I wish to apply to have the above un-named horse named on its passport.
- I wish to apply to change the registered name of this horse (Irish passports only).
- I request that the passport is overstamped with the Society's stamp.
- I agree to my personal data being processed in accordance with (a) the Society's Privacy Policy, which is available on our website, <https://idhsqb.org.uk/legal/privacy-policy/> and (b) the UK General Data Protection Regulation. I understand that information I/we have provided will be registered on Defra's Central Equine Database.
- I enclose the horse's passport, which is the property of the passport-issuing organisation.
- I have paid the fee online at www.idhsqb.org.uk or by BACS.

Owner's signature(s): **Date:**

Counter signature of person with parental responsibility (for under 18's only)

Name(s) in capitals:

FEES FOR PASSPORT UPDATES:

Naming	£35 inc VAT	Payment options: • online at www.idhsqb.org.uk/horses/passports • BACS: Barclays Bank: Sort Code: 20-03-18, Account: 00700487. Please use your <i>surname plus the letter(s) N (naming) T (transfer, on a separate form) or O (Overstamp) as the reference – e.g. 'Bloggs NTO'</i> . • Cheque made payable to IDHS (GB). Please add £10 to your total fee if you require this service.
Transfer of ownership (please use separate form)	£25 inc VAT	
Overstamping	£35 inc VAT	
Discounts: Any two of the above	£50 inc VAT	
Discounts: All three of the above	£60 inc VAT	
Post Office Special Delivery	£10 inc VAT	

Please post this form, with your passport to:

IDHS (GB) Passports, Holme House, The Dale, Ainstable, Carlisle CA4 9RH.
 Email passports@idhsqb.org.uk Tel. 01768 870523 (Phone lines staffed 09.00 to 17.00 Monday – Friday).