



IRISH DRAUGHT HORSE SOCIETY (GB)

Registered Charity No. 1080522

The Irish Draught Horse Society (GB)
Holme House
The Dale
Ainstable
Carlisle CA4 9RH

Tel.: 01768 870523

E-mail: admin@idhsqb.org.uk

Website: www.idhsqb.org.uk

Date: 4 December 2023.

Dear Member,

If you wish to nominate a member to stand for election to the Council of the IDHS (GB), please complete the form below and send it **by surface mail** to our Administration Office at the address above no later than 12 noon on Wednesday 31 January 2024.

Prospective candidates are encouraged to read the information about trustees' responsibilities on the Charity Commission website:

[The essential trustee: what you need to know, what you need to do - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

Nominees must complete and sign the form below, indicating their willingness to stand for election as a trustee. The candidate, proposer and seconder must all be aged 18 years or over and be full members of the Society. The candidate must have been a full member of the Society for **two consecutive years** prior to the date when they would take up their post on the Council, i.e. they must have been a member since 1 April 2022.

'In order to ensure that applicants meet the Charity Commission criteria to be a director/trustee, all applications will be subject to a transparent, fair and diligent recruitment process. This will include, as a minimum, taking up at least two written professional and personal references and an informal discussion, which may be carried out remotely.' (*Article 18 (5), Articles of Association*).

The Society may have a minimum of 12 and a maximum of 15 trustees. In the event of more nominations being received than places available, there will be a postal vote. The following four trustees will retire from the Council on 31 March 2024: Mr. James Noblett, Mr. Tony Phillips, Mr. Nigel Wakefield and Mrs. Mary Wilson. They may stand for re-election without further nomination.

NOMINATION FORM

I hereby nominate:Membership No:

Address:.....

Phone No.:.....Email:.....

Proposed by:..... Signed:

Address:.....

Email:Membership No:

Seconded by:Signed:

Address:.....

Email:Membership No:

The nominee should read and respond to the following questions, and sign the form below:

- What attracts you to the role of a charity trustee for the Society?
- Our Council is organised into smaller groups of trustees and other members to manage specific projects. Can you give an example of how you have worked as part of a team?
- Can you give some examples of specific skills and experiences that you have gained in any paid or voluntary work which would be helpful to our members?
- Which specific areas of our work (marketing, education, social media, fundraising, inspections, governance, shows and events, etc.) particularly interest you?
- How much time per week, on average, could you offer? (There is no set minimum, but the Council does need people who have at least some regular time available).

The answers you give will form the basis of an informal (non-selective) interview by Zoom with two experienced trustees. The purpose of this two-way discussion is to ensure that the prospective trustee understands the role.

I am willing to stand for election to the IDHS (GB) Council.

Contact details of two referees, who may be known to you in a professional or a personal capacity (not a family member). Please provide full names and email addresses/phone numbers:

1.Email:Phone:

2.Email:.....Phone:.....

Data protection: By signing this form, you are agreeing to your personal data being processed in accordance with the Society’s Privacy Policy, which is available on our website, <https://idhsgb.org.uk/legal/privacy-policy/> and the UK General Data Protection Regulation.

In addition, if you are successful in your application, your personal data will be passed to Companies House. Trustees’ contact details are also publicised in our Yearbook, news sheets and on our website.

(Signature of Nominee)..... Date:

HOW TO RETURN THE FORM:

Please return the nomination form to the address at the head of this letter no later than 12 noon on Wednesday 31 January 2024.

If you would like to know more about the role before applying, please contact any trustee.